

Plus Enterprise Rx Quick Reference

Note: This guide is intended as a quick and convenient reference for the major additions to Plus in the Enterprise Rx update. For complete details, please see the Help Files, Release Notes, and Training Webinars associated with the update.

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Authorized Agent(s) Setup

Authorized Agents will have access to the Send Rx screen in order to complete prescriptions on behalf of the authorizing provider. Authorizing Agents are provider specific and set up within the provider's demographics.

Person Choose Person / Enter Details

Hanson, Timothy DO Work: (512)767-6144 Work: 12345 Panther... Austin, TX 78757

Provider: Authorized Agents

Authorized Agents

Agent

Clinical, Staff

To add an Authorized Agent:

- Go to Demographics > Person > Provider > search and select.
- Go to the Provider tab > click on Authorized Agents.
- Click on the + sign > search and select user(s).

Supervisors Custom Fields Save Save & Close

Health Summary: Medications

Queued Medications Indicator: Indicates number of queued prescriptions that need action. Click on indicator to access the Send Rx application to complete. Queued Medications can also be seen in the Medications Container on the Send Rx Queue tab. (Note: these prescriptions will also be listed in the Prescriptions Worklist)

Medications None + Rx

Potential Interactions (1)

Queued Medications (2)

Crestor 10 mg oral tablet

Health Summary Details - Medications

Current Medications	Current DME	History	Send Rx Queue (2)
Name	Originator		
Crestor take 1 tablet (10 mg) by oral route once daily #30 Tablet with 1 refills	User, Super MD		
zinc	Hanson, Timothy DO		

Record Medication: Search screen now shows the Micro-Health Summary on the left and new layout for ease of use.

Record Medication

JOCKEY, FRED A
99 y/o M 12/15/1918
Provider: User, Super, MD
Preferred Pharmacy: [Unknown](#)

Potential Interactions (2)

Allergies (1)
Lipitor
[+ Add New Allergy](#)

Medications (1)
[Crestor](#)

Current Problems (0)

Vitals

Search: **Drug Name** input search...
Class Favorites All Matching Meds [+ Add free text medication](#)

0-9 A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

Drug Name	Dose	Sig	Dispense	Refill
albuterol sulfate	2 mg oral tablet	take 1 tablet (2 mg) by oral route 3 times per day	30	0
albuterol sulf				
amoxicillin				
Crestor				
Crestor				
Crestor				

Screen will default to the All Favorites tab (use alphabet tabs to customize list) > click to select Medication/DME.

Search for Medication/DME not on Favorites List:

- Change search filter > use drop-down to select
- Using type-ahead feature begin typing Medication/DME
- Select from displayed list
- Complete details and Save

Health Summary: Allergies

Record Allergy/Adverse Reaction: New search screen

Allergy Management

JOCKEY, FRED A
99 y/o M 12/15/1918

Allergies (2)
dog dander
Lipitor

Search Allergies

dog dander

Status: Active

Comments:

Amoxil

☒ Allergy ☐ Adverse Reaction Moderate Active

Reactions
Diarrhea

Comments

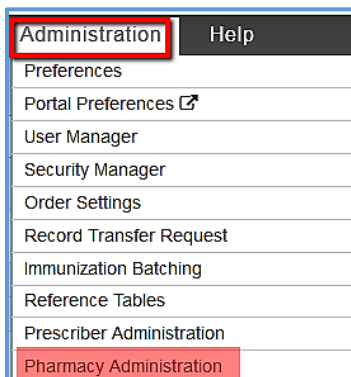
Cancel

To add an Allergy/Adverse Reaction:

- Using the type-ahead feature begin typing allergy in Search Allergies field > select from displayed list.
- Using the type-ahead feature begin typing reaction in Reactions field > select from displayed list.

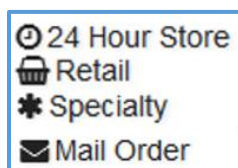
Pharmacy Administration

Pharmacy Administration: Pharmacy administration has been moved from eRx Admin to Chart > Administration > Pharmacy Administration.



Pharmacy Administration screen now has added features:

- Icons before Pharmacy Name indicates type of pharmacy (hover over the icon to see pharmacy type:



- The Pill Icon (to far right of pharmacy information indicates types of messages the pharmacy accepts:



- The Edit Icon (to the far right allows for a Nickname of the Pharmacy for better identification:

 A form titled 'Edit Nickname'. It contains a text input field with a dashed line indicating where to enter the nickname. To the right of the input field are two buttons: a blue button with a white checkmark and a white button with a black 'x'.

Pharmacy Administration has two tabs:

- Clinic: Pharmacies added to the Clinic's pharmacy list.
 - Pharmacies can be manually added by clicking the Add Pharmacy icon (bottom right).
Note that manually added pharmacies will not allow electronic prescribing.
- Surescripts Directory: Ability to search and select pharmacy to be added to the Clinic list.
- Pharmacies can also be added during the prescribing workflow (see below > Prescribing Workflow) or within Patient Demographics (Patient > Preferred Pharmacy > click on + sign) > search/select pharmacy > bottom select to Add to Patient List or Add to Clinic List.

Pharmacy Administration
✕

Name: Address: City: State: Zip: Search

Cross St: Types: Tel: Fax: Clear

Clinic Surescripts Directory

Pharmacy Name ^	Telephone	Address	Cross Streets	City	State	Zip			
00540 00540	(401) 770-7046	31 LIGHT ST, NATIONS ...		Palestine	TX	75801			
Acaria Mail Order 1	(800) 511-5144	5 Skyline Drive, Suite 240		Hawthorne	NY	10532...			
AHMP on Exchange	(330) 375-5040	879 E Exchange St		Akron	OH	44306...			
CVS 556	(512) 867-5309	100 Bagdad Rd	New Hope	Cedar Park	TN	78613...			
CVS 8323	(512) 869-2506	4426 Williams Dr		Georgetown	TX	78626...			
CVS Downtown South	(703) 205-1295	000 Pending Response ...		Arlington	VA	22201			
<i>elena 54654</i>		123 Road	2204 Sage Canyon Dr	Cedar Parm	CT	78613			
<i>Leander HEB 2243</i>		651 N. US HWY 183		Leander	TX	78641...			
The Daily Dose 181	(512) 334-9697	4534 Westgate Blvd Ste ...		Austin	TX	78745			

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+ Add Pharmacy OK

Demographics

Patient

Patient Information
Patient Insurance
Appointment History
Emergency Contacts
Preferred Pharmacies
Consents

Patient: Preferred Pharmacies

Pharmacy	Phone	Address	Default	
Accredo	(901) 385-3600	Memphis, TN 38134	Default	

Preferred Pharmacy
✕

Name: Address: City: State: Zip: Search

Cross St: Types: Tel: Fax: Clear

Patient Clinic Surescripts Directory

Pharmacy Name ^	Telephone	Address	Cross Streets	City	State	Zip			
Mail-Order Pharmacy Name ^									
AETNA SPECIALTY PHARMACY LLC	(866) 782-2779								
Aetna Rx Home Delivery	(800) 227-5720								

⏪ ⏩ Page of 1 ⏪ ⏩ 🔄

+ Add to Patient List + Add to Clinic List OK

Prescription Worklist

The Prescription Worklist has been updated to include additional features:

Click the Disclose Arrow in front of patient name to see details (Drug, Provider, Time in Queue, Urgent Status, Type (New Rx, Refill, Refill Portal) and any Alerts (click to view).

Prescriptions Worklist (60) [Close]

Provider: User, Super MD [Q] ☐ Urgent Only [Search] [New Request / Rx]

Drug	Provider	Time In Queue	Urgent	Type
Advil	Hanson, Timothy, DO	8192:10	<input type="checkbox"/>	Refill
[Delete]				
▶ Thrower, David	4428:17	2	<input checked="" type="checkbox"/>	
[Chart] [Add Comment]				
▶ Whiteside, Kara	3322:44	27	<input type="checkbox"/>	Alert
[Chart] [Edit Comment]				

Patient has requested one or more Rx refills from patient portal [OK]

Prescriber Administration

Prescriber: SPI Registration has been moved from eRx Admin to Chart > Administration > Prescriber Administration. The new screen now gives clinics the ability to register providers for electronic prescribing through Surescripts and to register for EPCS. The tab also shows the number of Available Licenses and current status of providers.

Administration [Help]

- Preferences
- Portal Preferences [↗]
- User Manager
- Security Manager
- Order Settings
- Record Transfer Request
- Immunization Batching
- Reference Tables
- Prescriber Administration**
- Pharmacy Administration

Prescriber Administration				
Name	Facility	IDP	EPCS	SPI
Hanson, Timothy, DO	Eagle		! Missing Info	7749923682001
	Columbia		! Missing Info	[Register]
Hanlin, Prov, MD	Eagle	! Missing Info	! Missing Info	
prabhulonglonglonglong, II, Dr. Jyothifirstfirstfirs, MD	Eagle		! Missing Info	6591501331001
	Columbia		! Missing Info	[Register]
	inter		! Missing Info	[Register]
Cham, Eugene, MD	Eagle	! Missing Info	! Missing Info	
	Columbia		! Missing Info	
	inter		! Missing Info	
Kirk, Dr. Lori, MD	Eagle	! Missing Info	! Missing Info	
	Columbia		! Missing Info	
one, one, DO	Eagle	! Missing Info	! Missing Info	
spione, spione, MD	Eagle	! Missing Info	! Missing Info	
spithree, spithree, MD	Eagle		! Missing Info	7492121446001
Available Licenses: IDP: 0 / 0 EPCS: 0 / 0				
User, Super, MD				

[OK]

Prescribing Workflow

Medications can be prescribed or refilled from the Health Summary or in the Medication section of a note.

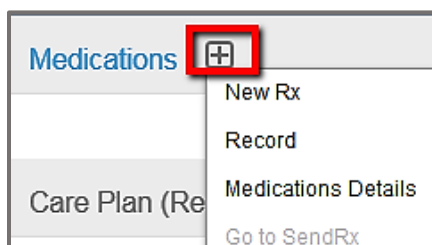
Health Summary

- Click on RX to prescribe a new medication/DME.
- Click on the Container to refill a medication.



Chart Note – Medication Section:

- Click on the + icon to prescribe a New Medication select “New Rx”.
- Click on the + icon to refill a medication select Medications Details and then select Refill.



New Prescription:

Select the category for search: Drug Name, Class, or DME

Using the type-ahead feature begin typing > select from displayed list

Drug Name	Dose
albuterol sulfate	2 mg oral tablet
albuterol sulfate	4 mg oral tablet
amoxicillin	250 mg oral capsule

Search: **Drug Name** ▼ levoFLOXacin

Drug Name

Class

DME

0-9 A E F G H I J K L M

levoFLOXacin

levoFLOXacin (bulk)

levoFLOXacin in D5W

Interaction Screen:

The interaction screen layout has been changed.

- All interactions/contraindications will lay out on one tab. Click the disclose arrow to read details of warning.
- Ignore Warning button has been moved to the bottom right of the Interaction Screen

Severe Warnings (1)

Geriatric Precautions

Use of levoFLOXacin 500 mg tablet in your patient has a geriatric management or monitoring precaution.

Moderate Warnings (1)

Ignore Drug Interaction

levoFLOXacin 500 mg tablet

☐ Benefit outweighs risk
☐ Not a significant issue
☐ Patient has taken this medication (or combination) previously without adverse effect
☐ Doubt true allergy history
☐ Doubt adverse reaction history
☐ Other

OK

Previous

Ignore 2 Warnings Cancel Rx

Unsigned Notes 32 Prescriptions 066 Document Review 4 Order Tracking Notifications 26 Interface Corrections

Prescribe Medication window:

- Formulary information can be seen on the left panel if the required information is completed for the script: prescriber, pharmacy, and quantity.
- Pharmacy will be pulled from the patient demographics and a new pharmacy can be added to the patient and/or clinic pharmacy list from the Pharmacy field.
- Prescribing (PDR Brief) information can be found bottom right.
- Review and edit as needed.
- Click on Send Rx Now button (bottom right) to complete and send script.
 - Or Save to process later.

Prescribe Medication

JOCKEY, FRED A
99 y/o M 12/15/1918
Provider: User, Super, MD
Most Recent Note
Preferred Pharmacy: Accredo

Formulary Information

Unknown Plan
Unknown
No alternatives exists
Copay Summary:
\$15.00 | 90d | No min/\$0.00
\$30.00 | 90d | No min/\$0.00
20% | 30d | \$20.00 / \$0.00 | OOP \$20.00/No max
20% | 30d | \$5.00 / \$0.00 | OOP \$5.00/No max
More Info

Potential Interactions (2)

Allergies (2)

Provider: User, Super, MD
Name: levoFLOXacin 500 mg tablet (generic)
Dose: 500 mg oral tablet
Sig: take 1 tablet (500 mg) by oral route every 24 hours
Dispense: Rx Only
Quantity: 10 Dose Pack Refills 0 Pkg Sizes
Allow Generic Substitution

Pharmacy: Accredo
Prior Authorization:
Notes to Pharmacy: Prescriber aware of potential drug-allergy interaction.
Internal Comments: 55 of 210 characters used
0 of 1000 characters used

Real Time Benefits

Quantity	Copay	Remaining Deductible	Applied Deductible
#10	--	--	--

levoFLOXacin (Lеваquin)

Full Prescribing Information Patient Drug Info

Boxed WARNING

About FDB Patient Education Add another Rx

Previous Make Favorite Save Send Rx Now (1)

Prescribe Medication window - Send Rx:

- Review information
- Check medications to be sent
- Click Send All Rx (bottom right)

Prescribe Medication
×

JOCKEY, FRED A
99 y/o M 12/15/1918
Provider: User, Super, MD
[Most Recent Note](#)
Preferred Pharmacy:
[Accredo](#)

Rx Benefits (2)

Unknown Plan 1
Payer Name: PBMA
Payer ID: T00000000001010
Retail
Mail Order
Long Term Care
Specialty Pharmacy

Unknown Plan 2
Payer Name: PBMB
Payer ID: T00000000001011
Retail
Mail Order
Long Term Care
Specialty Pharmacy

Send Rx (1)
Send Selected Rx (0)

Medication	Dose Form	Qty/Unit	Sig	Refills	Pharmacy	Method
<input type="checkbox"/> levoFLOxacin	500 mg oral tablet	10 Dose Pack	take 1 tablet (500 mg) by oral route every 24 hours	0	Accredo	<div> <div>1</div> <div>×</div> </div> <div> <div>Accredo</div> <div>Select Pharmacy</div> </div>

New Rx
levoFLOxacin 500 mg tablet
take 1 tablet (500 mg) by oral route every 24 hours
#10 Dose Pack with 0 refills
Allow Generic Substitution

Provider Information:
User, Super, MD
(512) 894-8646 xx5623
(512) 684-6135
Written Date: 11/11/2018
Notes to Pharmacy:
Prescriber aware of potential drug-allergy interaction.

Formulary Information
Unknown
No alternatives exists
Copay Summary:
\$15.00 | 90d | No min/\$0.00
\$30.00 | 90d | No min/\$0.00
20% | 30d | \$20.00 / \$0.00 | OOP \$20.00/No max
20% | 30d | \$5.00 / \$0.00 | OOP \$5.00/No max
[Coverage/Copay Details](#)
Pharmacy:
Accredo
1640 Century City Parkway
Memphis, TN 38134
(901) 385-3600
(888) 302-1028

Warning! (1) A drug alert has been overridden for the following reason: Benefit outweighs risk. [View drug alert.](#)

Add Another

Save and Close

Send All Rx (1)